**RAIDER REPORTER**

**DRAFT 3 Directions**

1. Revise Draft 2 by having a peer read through and make corrections and comments. Be sure they sign their name before giving it back.

* Check Draft 2 for spelling, punctuation, grammar errors, any first person words (I, me, we, us), and the 5 W’s

1. Once you have Draft 2 revised, show Mrs. Schneider. She will assign you to a computer to begin typing. Be sure you have an “ARTICLE CHECKLIST” to attach to your final copy.
2. Begin in Microsoft Word. Before you begin typing, check these format items below…

* 12 point font
* CG Times (instead of the usual Times New Roman)
* Paragraph, Line spacing, SINGLE (instead of the usual double spacing)
* Your Headline should be centered, BOLD, and in size 16 font
* Your Byline should be directly under it, centered, and 11 point font
* Skip one line and make it your cursor left aligned.
* HIT THE TAB KEY THEN BEGIN TYPING!

1. When you finish typing your article, read through it out loud for any errors.
2. Go to the internet and type in…

Readwritethink.org

* On the left side, middle of the page, there is a search bar. Type in “printing press”. Click on the first result it lists as “Printing Press”. Then click on “GET STARTED”.
* Click on “Start”
* Choose Newspaper
* Choose Newspaper 3
* Now you can highlight your text from your word Document to fit into the appropriate sections of the newspaper. You may adjust the font size to fit correctly and make the text fill the page. (Don’t forget to save!)
* Please see reverse side for what yours should look like.
* If you would like to add a picture, be sure it is not copyrighted and it is a free clipart. If you are using another person in your picture, add a caption with their name.

\*The Checklist, Drafts 1-3, and the Inverted Pyramid all stapled together, are due to me by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (This will be a test grade, so don’t be late!)